

Investor/Nominee NED Development

In- House Training Sample Agenda



Programme Objectives

By the end of the programme, attendees should have:

1. A refresher into the legal responsibilities of a nominated NED;
2. Greater understanding around the issues of insolvency and near insolvency;
3. Knowledge of the principles of the main board sub – committees;
4. An understanding of the behavioural aspects of the role including:-
 - a. board dynamics/characteristics of effective boards
 - b. their personal behaviour as an NED; and
 - c. the characteristics of effective NED's;
5. Insights into how to add value to boards.

Program content

08:45	Programme Introductions
09:00	<p>The Legal Requirements of Boards and Directors</p> <p>This session will consider the following:</p> <ul style="list-style-type: none">• Refresher on Duties and responsibilities of NEDs• Dealing with Conflicts of Interest• Danger areas for NEDs and how to deal with them• Dealing with potential insolvency situations
10:15	<p>Audit and Remuneration Committees</p> <p>This session will cover the aspects of the two main board sub – committees, including:</p> <ul style="list-style-type: none">• Rationale for having sub – committees• Their respective duties• Composition• Other relevant topics, e.g. issues of remuneration.
10:45	Break
11:00	Case Study
11:45	<p>Board Dynamics/Characteristics of Effective Boards</p> <p>Typical board dynamics and characteristics of effective boards will be discussed. Topics covered will include:</p> <ul style="list-style-type: none">• Key roles, in particular the Chair of the board;• Board maturity, direction, disciplines and composition

Program content

13:00	Lunch
13:30	Personal Behaviour as a NED Participants will have the opportunity through a diagnostic questionnaire to consider their preferred personal style, particularly in difficult situations, as an NED.
14:45	Case Study
15:15	Break
15:30	Characteristics of Effective NEDs The characteristics of effective NEDs and how they can add value will be presented and discussed.
16:30	Characteristics of Effective NEDs Case Study: MetalForm This case study/role play will consider issues of relative power and behaviour on the board.
16:45	Review of Programme