

# Investor/Nominee NED Development

In-House Training Sample Agenda



# Programme Objectives

By the end of the programme, attendees should have:

1. A refresher into the legal responsibilities of a nominated NED;
2. Greater understanding around the issues of insolvency and near insolvency;
3. Knowledge of the principles of the main board sub – committees;
4. An understanding of the behavioural aspects of the role including:-
  - a. board dynamics/characteristics of effective boards
  - b. their personal behaviour as an NED; and
  - c. the characteristics of effective NED's;
5. Insights into how to add value to boards.

# Program content

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08:45                    **Programme Introductions**

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09:00                    **The Legal Requirements of Boards and Directors**

This session will consider the following:

- Refresher on Duties and responsibilities of NEDs
- Dealing with Conflicts of Interest
- Danger areas for NEDs and how to deal with them
- Dealing with potential insolvency situations

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10:15                    **Audit and Remuneration Committees**

This session will cover the aspects of the two main board sub – committees, including:

- Rationale for having sub – committees
- Their respective duties
- Composition
- Other relevant topics, e.g. issues of remuneration.

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10:45                    **Break**

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11:00                    **Case Study**

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11:45                    **Board Dynamics/Characteristics of Effective Boards**

Typical board dynamics and characteristics of effective boards will be discussed. Topics covered will include:

- Key roles, in particular the Chair of the board;
- Board maturity, direction, disciplines and composition

# Program content

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13:00                   Lunch

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13:30                   **Personal Behaviour as a NED**  
Participants will have the opportunity through a diagnostic questionnaire to consider their preferred personal style, particularly in difficult situations, as an NED.

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14:45                   **Case Study**

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15:15                   Break

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15:30                   **Characteristics of Effective NEDs**  
The characteristics of effective NEDs and how they can add value will be presented and discussed.

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16:30                   **Characteristics of Effective NEDs Case Study: MetalForm**  
This case study/role play will consider issues of relative power and behaviour on the board.

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16:45                   Review of Programme