

Learning & Development

The home of specialist private capital training

2026 Brochure



Contents

About Learning & Development 3

Learning & Development Overview 4

Classroom Courses 6

• Deal Execution 6

• Sustainability 19

• Legal & Regulatory 22

• Back Office & Support 26

• Boards 31

Digital Learning 35

In-House Training 41

Get in touch 42



About UK Private Capital Learning & Development

UK Private Capital (formerly the British Private Equity and Venture Capital Association - BVCA) is the national provider of specialist private capital training.

Our courses are led by industry experts to align with individual and corporate objectives, and are designed to enhance skills, expertise, and efficiency for both you and your team. We deliver a comprehensive range of courses through classroom, digital learning, and our premium bespoke in-house training tailored to your organisation's needs.

View this brochure to learn more about UK Private Capital Learning & Development, discover our full syllabus of classroom and digital learning courses, or view the full calendar of upcoming courses on our [website](#).



45+ Courses



Featuring **225+** industry leading speakers



Training **1000+** learners from **250+** firms



Learning & Development

Our industry-leading private capital learning and development programme covers classroom, digital learning and bespoke in-house training.

	Classroom	Digital Learning	In-House
Sourced industry expertise	✓	✓	✓
Regularly updated content	✓	✓	✓
Live Trainer	✓	✗	✓
Peer review	✓	✗	✓
Case studies	✓	✓	✓
Bespoke content	✗	✗	✓
In-person	✓	✗	✓
Duration	1-3 days	3 hours – Learn at your own pace	Variable
Networking possibilities	✓	✗	✗
Available to members	✓	✓	✓
Available to non-members	✓	✓	✓
Human skills	✓	✓	✓
CPD points	✓	✓	✓

Key features

- In-person
- Diverse speakers
- Recognised authority for industry education
- Standardised curriculum

- On-demand
- Accessibility
- Cost-effective
- Flexible learning
- Independent learning
- Reinforcement learning
- Regularly updated expertise

- Team cohesion
- Strategic alignment
- Bespoke curriculum
- Flexible Scheduling
- Confidential discussion



Complete Learning & Development Offerings

Navigating the complexities of private equity and venture capital requires tailored expertise. We have carefully curated and categorised our courses to meet the unique requirements of each industry. Our learning and development offerings are continuously evolving to reflect market trends and emerging best practices. To explore how our programmes can support your professional growth, please [get in touch](#).

Classroom

Business Writing Skills for Investment Professionals	VC	PE	LPs
Due Diligence - The Essential Guide	VC	PE	
Essential Skills for the Finance Team		PE	
Financial Modelling in PE/VC	VC	PE	
Foundation		PE	
Harnessing AI for Private Capital: From Origination to Value Creation	VC	PE	LPs
How to Plan an Optimal Exit		PE	
Improving Your Impact and Communication Skills	VC	PE	
Introduction to PE/VC – The Essentials	VC	PE	LPs
Introduction to PE/VC – Fund Strategy and the Finances	VC	PE	LPs
Investor Relations and Fundraising		PE	
KPIs and Board Reporting	VC	PE	
Legal Agreements in PE		PE	
Legal Agreements in VC	VC		
Leveraging Sustainability to Build Better Businesses	VC	PE	LPs
LP Foundation			LPs

Classroom

Non-Executive Directors		PE	
Non-Executive Directors for VC	VC		
Private Credit Foundation		PE	LPs
Private Equity for Legal Practitioners: Buyouts		PE	
Skills of Negotiation	VC	PE	LPs
Sustainability Deep Dive: From Decarbonisation to AI	VC	PE	LPs
Value Creation Planning	VC	PE	LPs
Valuation Modelling in Excel for Private Capital	VC	PE	
VC Foundation	VC		

Digital Learning

Anti-Bribery and Corruption	VC	PE	LPs
Anti-Money Laundering	VC	PE	LPs
Private Equity Explained		PE	
Venture Capital Explained	VC		
Senior Managers and Certification Regime	VC	PE	

Deal Execution

Classroom Training

A selection of courses designed to support deal execution, focused on the key elements of private capital. Covering the technical skills fund managers need to succeed, from due diligence, value creation, executing strategy, and financial modelling through to successful exits. These courses equip professionals with the skills and insights needed to drive performance and deliver results.



Foundation

For over 35 years, UK Private Capital's flagship Foundation course has provided essential expertise to junior private equity professionals at the beginning of their careers. Led by renowned professionals at the forefront of private equity, the course delivers a comprehensive curriculum covering key areas such as deal structuring, LP-GP dynamics, fund formation, and portfolio management. Through a blend of theoretical insights and real-world application, delegates will leave equipped with the tools, confidence and connections needed to thrive in their roles and navigate the complexities of the investment landscape.

Key topics include

- Due diligence
- Deal structuring and investment returns
- Transaction structuring (early stage, growth capital, MBOs)
- Managing the portfolio
- Management assessment
- Exits and more

Audience

Designed for junior investment professionals in the first or second year of a role in the investment team.

Further information & book

"Foundation has been the cornerstone training course for UK Private Capital members for decades. It continues to be a valuable staging post for new investment team members, not simply for learning but also building a network for the future."

Matthew Sabben-Clare

Senior Adviser, Cinven and UK Private Capital Chair (2024-26)

 **Course Director**
Jon Andrew

 **CPD hours**
26

 **Member costs**
Standard: £6,000.00 +VAT
GP Member FUM Under £300m: £4,500.00 +VAT

Non-member costs
£10,000.00 +VAT



Hear testimonials from
Foundation alumni:
watch the video

VC Foundation

Led by highly respected practitioners, our flagship VC Foundation course provides delegates with best practice advice, essential knowledge, trends and skills to set their VC career. Serving as the ultimate introduction for those new to the VC industry, the course provides a fundamental understanding of venture capital, including an in-depth analysis of the entire deal cycle and highlighting each phase of a typical venture deal.

Further information & book

“A very engaging course with lively discussions, valuable knowledge sharing, and practical insights from the presenters. Truly rewarding.”

Olga Ludkova
Oakley Capital

Key topics include

- Structuring the transaction
- VC modelling
- Term sheets
- Due diligence
- Portfolio issues in the first two years
- Exits and more

Audience

Designed for junior investment professionals in their first or second year of a role in the investment team.

 **Course Director**
Eyal Malinger

 **CPD hours**
13

 **Member costs**
Standard: £1,600.00 +VAT
GP Member FUM Under £300m: £1,200.00 +VAT
Non-member costs
£2,080.00 +VAT



LP Foundation

LP Foundation develops the vital knowledge and skills needed to succeed as an investor in private equity and venture capital funds. Featuring speakers from JP Morgan Asset Management, Cambridge Associates Ltd, Morgan, Lewis and Bockius UK LLP, YFM Equity Partners, British Business Bank, Neuberger Berman, and IH International Advisors Ltd, delegates will gain the expertise to make informed investment decisions and manage a portfolio.

Key topics include

- Key LBO concepts and terminology
- Leveraged Buyout Deals
- Sources and uses of funds
- Debt schedules and debt modelling
- Implementing return and credit metrics – scaling the bid to fit the fund return targets

Audience

Designed for junior investment professionals, in the first or second year of a role in the investment team (LP).

Further information & book

“There were some really interesting ideas that came up around team diligence and investment structures that I was able to take back to my team. Going forward we are looking to incorporate the LP Foundation course into the induction process for new team members.”

British Business Bank

 **Course Director**
Simon Faure

 **CPD hours**
13

 **Member costs**
£1,200.00 +VAT
Non-member costs
£1,560.00 +VAT



Private Credit Foundation

Further information & book

This two-day foundation-level course provides a comprehensive introduction to the private credit market. Led by experienced practitioners, participants will gain a solid grounding in the structure, strategies, and investment processes that define this investment strategy, with practical insights into risk analysis, deal structuring, and market dynamics. This course will help attendees understand how private credit differs from private equity, deals are sourced and structured, and market shocks and jurisdictional differences impact investment decisions.

Key topics include

- Financing structures
- Sourcing opportunities
- Private credit strategies
- Financial instruments
- Dealing with market shocks
- Structuring solutions

Audience

Designed for firms with private credit strategies and professionals new to private credit teams (0-2 years experience).

 **Course Director**
John Gilligan

 **CPD hours**
13

 **Member costs**
Standard: £2,995.00 +VAT
GP Member FUM Under £300m: £2,245.00 +VAT

Non-member costs
£4,040.00 +VAT



Business Writing Skills for Investment Professionals

Further information & book

A one-day, practical course designed to help participants write clear, structured and decision-focused documents in a private capital context. Developed for those who write board papers, investment and credit committee submissions and performance narratives, the course focuses on writing as a thinking discipline, enabling confident decisions rather than simply reporting information.

Key topics include

- The QFOR-A model, Pyramid Principle, and Flesch-Kincaid scoring
- The difference between fact and opinion
- Building narrative and key messages
- The common cause of vague business writing
- Leveraging AI as a writing partner

Audience

Designed for early-career and experienced investment professionals looking to strengthen the clarity and impact of their written communication.

 **Course Director**
Jon Andrew

 **CPD hours**
6

 **Member costs**
Standard: £1,400.00 +VAT
GP Member FUM Under £300m: £1,050.00 +VAT
Non-member costs
£1,820.00 +VAT



New Course

Due Diligence - The Essential Guide

Led by course director Jon Andrew and expert speakers from KPMG, Grant Thornton, Debevoise & Plimpton and Confidas People, this highly interactive course provides participants with the guidance to drive a successful due diligence process and transactions. Delegates will be guided through each separate investigation stage step by step, ensuring upcoming due diligence exercises are more time and cost effective.

Key topics include

- The purpose of due diligence
- Vendor, commercial, financial and management due diligence
- Analysing the achievability of forecasts
- What do banks look for
- Case studies
- Risk management and more

Audience

Designed for investment professionals wanting to gain a practical understanding of the due diligence process.



Course Director

Jon Andrew



CPD hours

6



Member costs

Standard: £1,200.00 +VAT

GP Member FUM Under £300m: £900.00 +VAT

Non-member costs

£1,560.00 +VAT

Further information & book



Deal Execution

Financial Modelling in PE/VC

This course is designed to elevate your financial modelling and Excel proficiency, enabling you to build robust, flexible, and efficient models that meet the demands of today's fast-paced investment environment. Through a combination of theoretical instruction and practical application, attendees will explore advanced modelling techniques, ensuring accuracy and adaptability across a range of scenarios in private equity and venture capital.

Further information & book

"The practical, real-life negotiation simulations, provided great insights into my own and other people's attitude and approach to negotiations."

Tommaso Crackett
LGT Capital Partners

Key topics include

- Setting up the model
- Formatting conventions
- Financial functions and three-statement models
- Scenario management
- Creating the working sheet/sub-models/ outputs
- Auditing, outputs and more

Audience

Designed for investment professionals in analyst roles and above.

 **Course Director**
Andre Lanser

 **CPD hours**
13

 **Member costs**
Standard: £2,250.00 +VAT
GP Member FUM Under £300m: £1,687.50 +VAT

Non-member costs
£2,925.00 +VAT



Valuation Modelling in Excel for Private Capital

Further information & book

Based on IPEV Guidelines, this intensive one-day course is designed to strengthen participants' technical and analytical capabilities in valuing companies across sectors. Through hands-on case studies and collaborative exercises, attendees will explore key valuation methodologies, including Discounted Cash Flow (DCF), asset-based, dividend-based, and comparables.

Key topics include

- Strategic value drivers
- Forecasting and estimating methods
- Cost of capital and capital structure
- Valuing private and cyclical companies
- Comparable deal analysis
- VC-specific valuation (e.g. IRR, exit)

Audience

Designed for private capital investment professionals, investment finance teams or individuals looking to enhance their excel and valuation skills.

 **Course Director**
Andre Lanser

 **CPD hours**
8

 **Member costs**
Standard: £1,500.00 +VAT
GP Member FUM Under £300m: £1,125.00 +VAT

Non-member costs
£1,950.00 +VAT



New Course

Harnessing AI for Private Capital: From Origination to Value Creation

Further information & book

This one-day course equips private capital professionals with the strategies and insights to integrate AI across the entire investment lifecycle. With AI reshaping industries and driving competitive advantages, this course focuses on leveraging AI as a value creation lever, ensuring that you stay ahead of an ever-evolving landscape. Explore how AI can transform key aspects of the private capital process, including navigating legal and ethical implications, capitalising on the rapidly changing landscape and more, to unlock value in your portfolio.

Key topics include

- Harnessing the potential and transformative power of AI
- Utilising AI as a value creation lever for private capital
- The value of data and how its best used for long-term gain
- The legal and ethical implications of AI
- The changing AI Landscape and what this means for your portfolio
- How to adopt and drive AI within your business

Audience

Designed for experienced investment professionals looking to equip their teams with the tools and skills needed to utilise AI within their portfolio.

 **Course Director**
James Prebble

 **CPD hours**
8

 **Member costs**
Standard: £1,300.00 + VAT
GP Member FUM Under £300m: £975.00 + VAT

Non-member costs
£1,690.00 + VAT



How to Plan an Optimal Exit

This essential one-day course is aimed at investment directors preparing for their first exit. It covers everything from identifying the optimal timing to managing the exit process to maximise value. Through expert-led sessions and practical case studies, participants will gain a clear roadmap for navigating common challenges and avoiding costly pitfalls, ensuring a smoother and more strategic exit experience.

Key topics include

- Introduction to the importance of exit planning
- The concept of reverse 100-day planning
- Understanding your value drivers
- The key stages of an exit process
- Vendor due diligence
- Getting data room ready and more

Audience

Designed for investment directors who are taking the lead investor role and have an investment that is starting to consider exit timing. It is also for value creation specialists assisting with exit planning and preparation.



Course Director

Jon Andrew



CPD hours

6



Member costs

Standard: £1,400.00 +VAT

GP Member FUM Under £300m: £1,050.00 +VAT

Non-member costs

£1,820.00 +VAT

Further information & book



Investor Relations and Fundraising Foundation

Further information & book

This course focuses on building the foundations for effective investor relations and successful fundraising with institutional investors. Ideal for professionals new to IR, preparing for their first fundraising, or transitioning into an IR or fundraising role, the course offers practical insights into what LPs expect directly from leading institutional investors. Explore best practices in reporting, communication, and relationship management, while gaining expert guidance on how to prepare and execute a successful fundraising strategy.

Key topics include

- The investor relations role in private equity
- Key concerns of Limited Partners
- LP reporting and communication
- The fundraising process
- Secondaries in private equity
- Legal considerations and more

Audience

Designed for professionals new to roles in investor relations, communications or fundraising.

"Highly recommend this course to anyone considering! Really enjoyed attending the course last year and Cat Kipling was a fantastic host throughout the jam-packed day of content."

Henry Martin
Pi Labs

 **Course Director**
Cat Kipling

 **CPD hours**
6.5

 **Member costs**
Standard: £1,600.00 +VAT
GP Member FUM Under £300m: £1,200.00 +VAT

Non-member costs
£2,080.00 +VAT



Skills of Negotiation

Master the negotiation techniques needed to close even the most complex deals with confidence and precision. This highly interactive course combines real-world case studies, group discussions, and video analysis to help delegates develop a strategic approach to negotiation. Learn how to plan effectively, counter objections, and persuade with impact, all within the context of private capital transactions. Whether you are leading your first deal or refining your approach, this course provides the tools to negotiate successfully and drive value.

Further information & book

"The practical, real-life negotiation simulations, provided great insights into my own and other people's attitude and approach to negotiations."

Tommaso Crackett
LGT Capital Partners

Key topics include

- Defining an effective negotiation
- Planning effectively
- A.C.T.I.V.E. approach to negotiation
- Persuasion techniques
- Manage your body language and more

Audience

Designed for individuals looking to enhance their negotiating skills.

 **Course Director**
Rob Maguire

 **CPD hours**
18

 **Member costs**
Standard: £3,000.00 +VAT
GP Member FUM Under £300m: £2,250.00 +VAT

Non-member costs
£3,900.00 +VAT



Value Creation Planning

This course focuses on key value creation topics, such as defining a clear strategic direction for the company, identifying and prioritising opportunities, the role of the Chairman, the CFO's perspective, and more. Designed for experienced investment professionals aiming to enhance their value creation strategies both pre- and post-acquisition, the course emphasises the importance of identifying and maximising the value creation levers, driving growth, supporting strategic direction, and analysis.

Key topics include

- Concept of value creation
- What to do pre-deal and from day 1-100
- Initiatives for short term cash generation
- Setting targets and measuring performance
- The role of the Chairman and CFO's perspective
- Strategic actions and more

Audience

Designed for experienced investment professionals looking to boost value creation.



Course Director

Jon Andrew



CPD hours

6



Member costs

Standard: £1,400.00 +VAT

GP Member FUM Under £300m: £1,050.00 +VAT

Non-member costs

£1,820.00 +VAT

Further information & book



Sustainability

Classroom Training

Sustainability is fundamental to the private capital value creation model. Our short-format training courses will help equip new and existing ESG professionals and investment teams with the knowledge to navigate sustainability-related challenges and opportunities and support the industry as committed responsible investors, building value in businesses for investors, society, and a greener future.



Sustainability Deep Dive: From Decarbonisation to AI

Further information & book

This course explores the evolving business case for ESG, highlighting its strategic relevance beyond climate concerns and its connection to long-term value creation. Through real-world case studies, it will examine how ESG strategies can be aligned with investor expectations and how to distinguish between compliance essentials and value-added engagement. Delegates will gain insights into how to influence and support ESG improvements across their portfolios.

Key topics include

- Building the ESG business case
- Linking sustainability to value creation
- LP expectations and requirements
- Engaging your portfolio
- Moving from dialogue to action
- Case studies demonstrating impact

Audience

Designed for investment professionals and ESG leads at GP firms, including those responsible for portfolio engagement, value creation, and LP reporting.

 **Course Director**
Jennifer Wilson

 **CPD hours**
3

 **Member costs**
Standard: £500.00 +VAT

Non-member costs
£650.00 +VAT



Sustainability Deep Dive: From Decarbonisation to AI

Further information & book

This course provides a comprehensive exploration of key ESG themes shaping the future of responsible business. Participants will learn how to develop and implement effective decarbonisation and climate resilience strategies, manage environmental impact holistically, build diverse talent pipelines, address human rights and modern slavery, and the importance of ethical tech use and digital resilience.

Key topics include

- Engaging with portfolios (e.g. Bain – PMDR, ICI update, TCFD)
- Managing nature-related risks and dependencies
- Cultivating diverse teams
- Human rights and modern slavery risk management
- Responsible AI
- Cybersecurity

Audience

Investment professionals and ESG leads at GP firms, including those responsible for portfolio engagement, value creation, and LP reporting.

 **Course Director**
Jennifer Wilson

 **CPD hours**
3

 **Member costs**
Standard: £500.00 +VAT

Non-member costs
£650.00 +VAT



Legal and Regulatory

Classroom Training

Courses developed to meet your compliance requirements while offering deeper insights into the legal documentation and commercial considerations that underpin private equity and venture capital transactions.

We also offer a range of related digital learning courses covering key legal & regulatory topics.



Legal Agreements in PE

Further information & book

Presented by leading industry practitioners, this course offers delegates a deeper understanding of the legal documentation, processes, and commercial considerations that shape private equity transactions. Participants will explore the legal implications from a deal team perspective, gain clarity on legal structures, learn how to communicate more effectively with legal advisors, and manage legal risks across every stage of the deal lifecycle. Essential training for professionals involved in private equity transactions.

"This course exceeded expectations and I would have no hesitation in recommending it to colleagues."

Charles Shortland
Percitus LLP

Key topics include

- Legal structure of transactions
- Warranties and indemnities
- Heads of terms, term sheets and offer letters
- Pricing structure and deal structuring
- Banking agreements
- Exits issues and more

Audience

Designed for investment professionals working in PE, who want to gain a practical understanding of the documentary processes, legalities and commercial issues surrounding venture capital transactions.

 **Course Director**
Mark Freer

 **CPD hours**
14

 **Member costs**
Standard: £2,250.00 +VAT
GP Member FUM Under £300m: £1,687.50 +VAT

Non-member costs
£2,925.00 +VAT



Legal Agreements in VC

This course offers a comprehensive overview of the documentary processes, legal frameworks, and commercial considerations that underpin venture capital transactions. Delivered by some of the most respected VC lawyers in the field, it provides practical, business-focused guidance tailored to the needs of venture capital practitioners. Delegates will gain valuable insights into structuring deals, managing legal risks, and communicating effectively with legal teams, all within the context of real-world VC scenarios.

Key topics include

- Terms, investment agreement and articles
- Loan agreements
- Due diligence
- Warranties and indemnities
- Tax and management incentives
- How to get the most out of your lawyer and more

Audience

Designed for investment professionals working in VC, wanting to gain a practical understanding of the documentary processes, legalities and commercial issues surrounding venture capital transactions.



Course Director

Alex Cochand



CPD hours

6



Member costs

Standard: £1,100.00 +VAT

GP Member FUM Under £300m: £825.00 +VAT

Non-member costs

£1,430.00 +VAT

Further information & book



Private Equity for Legal Practitioners: Buyouts

Further information & book

This new specialist course is tailored for lawyers seeking a comprehensive understanding of buyouts from both legal and commercial perspectives. It explores the broader context of buyout transactions, covering key non-legal elements such as finance, deal structuring, and tax in a way that directly supports and enhances legal practice. Through a series of industry practitioner led masterclasses, learners will delve into the critical issues faced by investors and management teams. Topics include in-depth guidance on negotiating share purchase agreements and the core principles of equity documentation in buyout scenarios.

Key topics include

- Being an effective lawyer – the client's perspective
- Finance and tax fundamentals
- Deal structuring
- Negotiating the acquisition and equity documents on a buyout
- Acquisition Masterclass: Negotiating Share Purchase Agreements
- Equity Masterclass: Negotiating Equity Documents on a Buyout

Audience

This course is aimed at qualified legal practitioners. Some prior experience of the legal aspects of a buyout is recommended but not necessary.

 **Course Director**
Isaac Paine

 **CPD hours**
6

 **Member costs**
Standard: £1,400.00 +VAT
GP Member FUM Under £300m: £1,050.00 +VAT

Non-member costs
£1,820.00 +VAT



New Course

Back Office and Support

Classroom Training

A selection of courses designed for team members who are not directly involved in private equity or venture capital transactions, but play a vital role in supporting the business. These courses provide essential industry context and functional knowledge to help professionals in areas such as operations, finance, compliance, HR, and marketing contribute more effectively to their firm's success.



Introduction to PE/VC – The Essentials

Further information & book

An essential two-day course designed to enhance participants' effectiveness by deepening their understanding of the private equity and venture capital industry. It provides a clear overview of the roles of key stakeholders and how each function contributes to business success. Ideal for those new to the sector or in supporting roles, the course demystifies industry terminology and covers core concepts including fund structures, the investment process, return generation, financing structures, fund reporting, and administration.

"The session was highly valuable, and I took so much from it, particularly around IRR calculations. Andre was very engaging and insightful, and I'd be keen to attend another of his training events in the future."

Innovate UK

Key topics include

- What is private equity?
- Funds and returns
- The investment process
- Structuring and pricing a buyout
- Funds administration reporting to investors and more

Audience

Designed for onboarding new professionals to the PE and VC industry who work outside the deal team or those in professional services firms.

 **Course Director**
Andre Lanser

 **CPD hours**
12

 **Member costs**
Standard: £1,400.00 +VAT
GP Member FUM Under £300m: £1,050.00 +VAT
Non-member costs
£1,820.00 +VAT



Introduction to PE/VC – Fund Strategy and the Finances

This advanced course builds on foundational knowledge to explore the more technical aspects of private equity. Drawing on course director Andre Lanser's extensive industry experience, the programme guides delegates through complex topics including fund strategies, structural and tax considerations, buyout structuring and pricing, fund administration, and regulatory frameworks. Ideal for professionals looking to deepen their expertise in the technical aspects of private equity.

Key topics include

- Investment strategy
- Structural and tax issues for funds
- Structuring and pricing a buyout
- Fund strategies and monitoring
- Fund administration and regulation
- LP and regulatory pressures and more

Audience

Designed for experienced professionals working outside of the deal team or within professional services firms, with existing industry knowledge and would like to improve their knowledge of fund structures.



Course Director

Andre Lanser



CPD hours

6



Member costs

Standard: £1,100.00 +VAT

GP Member FUM Under £300m: £825.00 +VAT

Non-member costs

£1,430.00 +VAT

Further information & book



Improving Your Impact: Communication Skills in Private Capital

Further information & book

This interactive course explores the human and behavioural aspects that underpin successful investing. Beyond technical expertise, the ability to communicate effectively and build trust with management teams and investment committees is critical for achieving impact in the private capital markets. Participants will learn why interpersonal skills matter in deal-making, how to adapt communication styles for different audiences, build credibility and confidence when presenting to senior stakeholders, and set personal goals to enhance long-term effectiveness.

Key topics include

- Essence of your role
- Meeting management teams
- Giving and receiving feedback
- Techniques to improve interactions
- Navigating challenging conversations
- Approaching investment committees

Audience

Designed for individuals in investment roles and professionals in LP and GP firms seeking to elevate their influence and interpersonal skills in private capital.

 **Course Director**
Mark Freer

 **CPD hours**
6

 **Member costs**
Standard: £1,100.00 +VAT
GP Member FUM Under £300m: £825.00 +VAT

Non-member costs
£1,400.00 +VAT



Essential Skills for the Finance Team

Further information & book

This two-day course is designed for finance professionals working within private equity firms, providing a comprehensive introduction to the latest legislation, fund structuring, and accounting practices. Through interactive sessions and industry case studies, participants will gain a clear understanding of how private equity funds are structured, how investments are valued, and the implications these have on fund taxation and reporting.

Key topics include

- Investors and fund structures
- Legal and regulatory issues
- Investment and fund accounting
- Understanding fund administration and reporting
- Investment and fund taxation issues
- Valuations, valuation guidelines and more

Audience

Designed for individuals within finance departments in GP firms. An accounting background is required.

"It provided a very well-rounded introduction to private equity finance issues, covering many topics in significant of detail. My expectations were completely exceeded and I would thoroughly recommend that new finance team members undertake this course."

Angus Andrew
NCM Fund and Corporate Services

 **Course Director**
Andre Lanser

 **CPD hours**
13

 **Member costs**
Standard: £1,850.00 +VAT
GP Member FUM Under £300m: £1,387.50 +VAT

Non-member costs
£2,405.00 +VAT



Boards

Classroom Training

Specialist training courses designed to support fund managers in key areas of their role, from value creation and compliance to board effectiveness and best practice. These courses cover essential topics, such as becoming an effective non-executive director (NED), understanding the core components of an impactful board pack, and applying proven techniques to drive portfolio performance.



KPIs and Board Reporting

Led by industry experts, this course is designed to help investment professionals boost value creation across their portfolio by improving the quality and impact of board-level reporting. Participants will explore how data and KPIs underpin strategic decision-making, with a focus on the key components of an effective elevator dashboard and board pack. The course features group exercises and practical assessments of real board packs, including reviews of attendees' own materials, to identify best practices and common pitfalls.

Key topics include

- The importance of data and insight in board decision making
- The importance of data and KPIs in understanding the health of a business
- How to construct an elevator dashboard
- How a board pack contributes to better board decision making
- Reviewing key elements of your board pack and more

Audience

Designed for experienced investment professionals working in private capital, particularly those involved in KPI setting and board reporting. It's ideal for individuals stepping into board-level responsibilities or looking to deepen their understanding of board dynamics within private capital environments.



Course Director

Jon Andrew



CPD hours

6



Member costs

Standard: £1,400.00 +VAT

GP Member FUM Under £300m: £1,050.00 +VAT

Non-member costs

£1,820.00 +VAT

Further information & book



Non-Executive Directors

Further information & book

A focused two-day course for professionals preparing for their first board role and experienced NEDs seeking a governance refresh. The programme delivers essential legal and corporate governance expertise for effective board participation. Led by seasoned practitioners, it covers director responsibilities, board dynamics, removal procedures, and remuneration. Delegates will gain practical techniques, peer insights, and coaching to build boardroom confidence, alongside valuable networking opportunities.

Key topics include

- The legal responsibilities of boards and directors
- Corporate governance
- Characteristics of effective boards and NEDs
- Removing directors
- Issues of remuneration
- Q&A with an experienced NED and more

Audience

Designed for professionals working in PE who are moving into a NED role, more experienced NEDs may benefit from a refresh in compliance.

"The course provided both an excellent technical and practical grounding for new and current NEDs. I participated originally as a refresher, yet was very pleased to find I had further enhanced my skillset through the combination of excellent course leaders and material."

Simon Elvidge
EOS Investment Management

 **Course Director**
Murray Steele

 **CPD hours**
13

 **Member costs**
Standard: £2,350.00 +VAT
GP Member FUM Under £300m: £1,762.50 +VAT

Non-member costs
£3,055.00 +VAT



Non-Executive Directors for VC

Further information & book

This practical one-day course is designed for individuals stepping into their first NED role in venture capital-backed businesses. The course explains the key responsibilities of the role as well as potential pressures and boardroom dynamics. Through expert-led sessions, participants will explore the legal responsibilities of boards and directors, corporate governance principles, and the characteristics of effective boards and NEDs.

Key topics include

- The Role of Non-Executive Directors in Venture Capital
- What to expect in the boardroom
- Key responsibilities of a NED
- Best Practice for Board Governance
- Q&A with an experienced VC NEDs and more

Audience

Designed for professionals working in VC who are moving into a NED role.

 **Course Director**
Elaine Coughlan

 **CPD hours**
8

 **Member costs**
Standard: £1,100.00 +VAT
GP Member FUM Under £300m: £825.00 +VAT

Non-member costs
£1,430.00 +VAT



Digital Learning

We offer a suite of flexible online learning courses covering key compliance topics such as SMCR, anti-bribery, and anti-money laundering, alongside newly designed beginner's guides to private equity and venture capital.



Private Equity Explained

Further information & book

Private Equity Explained provides the perfect beginner's guide to the private equity industry. The course ensures users gain a comprehensive understanding of key aspects of private equity through current and real-life content, case studies and interviews with leading industry professionals. This short course is ideal for onboarding and fast-tracking beginners and those new to the industry, enabling them to have confident conversations and apply the knowledge, skills and expertise immediately.

Key topics include

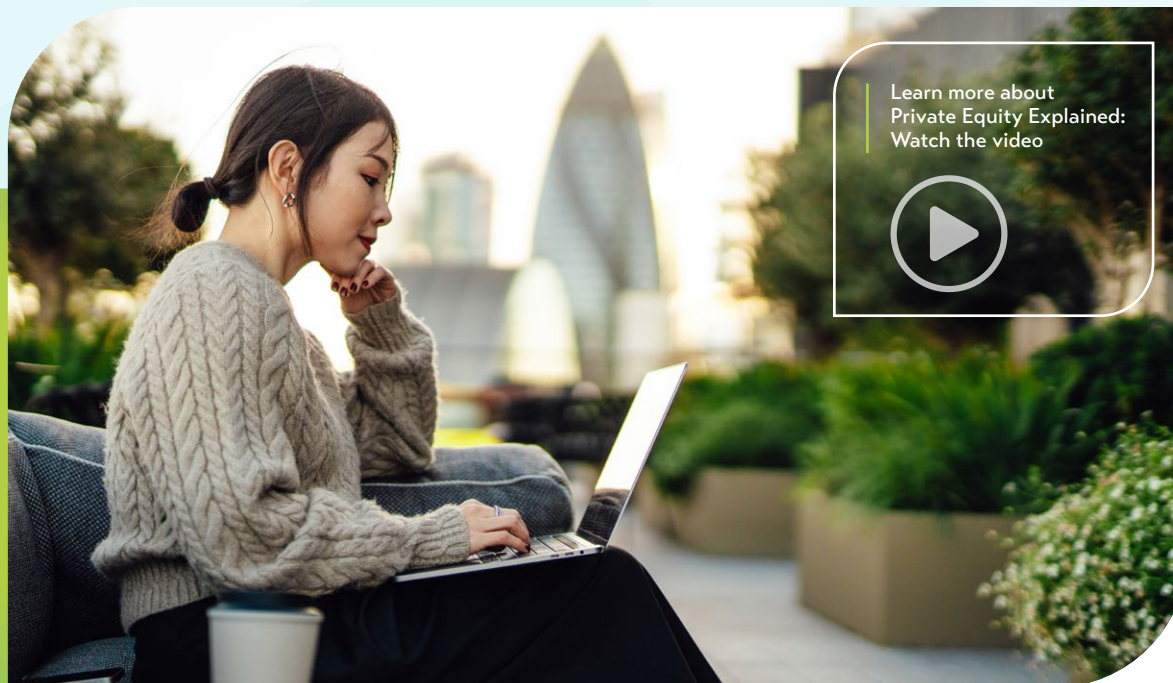
- What is private equity?
- The differences between private equity and venture capital
- The key stakeholders and their roles in the private equity investment cycle
- The fundraising process
- The investment process specific to private equity – generating deal flow, initial deal screening, due diligence, financial structure and completion, value creation strategy and monitoring and exit
- Fund returns and more

Audience

Anyone interested in understanding the core concepts of a private equity deal cycle, whether they're just starting out or want a refresher. This course will help learners participate in conversations about private equity more confidently.

 CPD hours 2.5	Academic Institutions £200.00 +VAT
 Member costs £250.00 +VAT	Entrepreneurs £200.00 +VAT
Non-member costs £325.00 +VAT	Students £99.00 +VAT

 Group package licences for 10+ users receive a 15% discount



Learn more about
Private Equity Explained:
Watch the video



Venture Capital Explained

Further information & book

Venture Capital Explained provides the perfect beginner's guide to the venture capital industry. The course ensures users gain a comprehensive understanding of key aspects of venture capital through current and real-life content, case studies, and interviews with leading industry professionals. The short-course format is perfect for onboarding and fast-tracking beginners and industry newcomers, equipping users to engage confidently and apply their knowledge immediately.

Key topics include

- What is venture capital?
- The differences between venture capital and private equity
- The key stakeholders and their roles in the venture capital investment cycle
- The fundraising process
- The investment process specific to venture capital – generating deal flow, initial deal screening, due diligence, financial structure and completion, value creation strategy and monitoring and exit
- Fund returns and more

Audience

Anyone interested in understanding the core concepts of a venture capital deal cycle, whether they're just starting out or want a refresher. This course will help learners participate in conversations about venture capital more confidently.

 CPD hours 2.5	Academic Institutions £200.00 +VAT
 Member costs £250.00 +VAT	Entrepreneurs £200.00 +VAT
Non-member costs £325.00 +VAT	Students £99.00 +VAT

 Group package licences for 5+ users receive a 15% discount



Anti-Bribery and Corruption

This short course is designed to give employees a clear overview of the Bribery Act 2010 and the practical steps needed to ensure compliance with the law. Developed with relevance to private equity firms, their portfolio companies, and industry service providers, the course offers accessible, actionable guidance for navigating anti-bribery obligations with confidence.

Key topics include

- Defining bribery and corruption
- Compliance requirements
- The Bribery Act 2010 and how it applies to UK business
- Offences introduced by the Bribery Act
- Who can be prosecuted in the UK under the Bribery Act?
- Internal controls and policy areas

Audience

Investment Managers, Investment Directors, and Associates

 **CPD hours**
1

 **Member costs**
£80.00 +VAT

Non-member costs
£160.00 +VAT

Further information & book



Anti-Money Laundering

Further information & book

Developed in association with Travers Smith, this short course ensures that firms are compliant with complex anti-money laundering legislation, ensuring awareness of risks and responsibilities. This in-depth online programme provides employees at all levels with a full overview of anti-money laundering and anti-terrorist financing legislation.

Key topics include

- The major sources of money-laundering and terrorist financing and how to increase awareness and vigilance around these areas
- The latest regulatory requirements in the UK and how they apply to the PE sector, including the Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017 and the FCA rules
- The impact of multijurisdictional regulation
- Customer due diligence
- Ongoing monitoring and reporting of suspicions
- How these requirements affect behaviour and practices within PE firms and with whom responsibility lies

Audience

Investment Managers, Investment Directors, and Associates

 **CPD hours**
1

 **Member costs**
£80.00 +VAT

Non-member costs
£160.00 +VAT



Senior Managers and Certification Regime

Further information & book

Designed for those accountable for compliance under the Senior Managers and Certification Regime. This short course provides a clear overview of SMCR requirements, reinforces key principles, and clarifies individual responsibilities. Participants will explore the distinct obligations for Senior Managers, certified staff, and conduct rules, alongside breach implications, in a series of private capital-specific scenarios that bring the regulation to life.

Key topics include

- Key principles of SMCR
- Impact of SMCR and FCA expectations
- Required responsibilities, duties and actions of SMs, certified staff, conduct rules
- Breaching implications
- Good and bad practices/behaviours specific to PE/VC
- Annual updates

Audience

Investment Managers, Investment Directors, and Associates

 CPD hours

1

 Member costs
£110.00 +VAT

Non-member costs
£220.00 +VAT



Personalised, bespoke learning & development from UK Private Capital

Enrich your team's professional development and enhance their skill set with our bespoke in-house training programmes, delivered by UK Private Capital and leading industry experts.

UK Private Capital in-house training offers an agile structure of blended learning that introduces industry concepts tailored to your development needs and current and future development demands. Providing practical insight through firm-specific case studies and interactive workshops for cross-department collaboration, our in-house content can be structurally aligned to deliver essential skills that drive business impact.

For over 25 years, we have delivered bespoke training solutions to international firms with global offices, including industry leaders like Advent International, CVC, and Pantheon. Our unique approach provides a complete, bespoke, and consultative training solution aligned to organisational strategy.

What's included:

- Industry-leading trainer brought to you live at your convenience
- Bespoke, premium programmes meeting specific learning criteria
- Enriched learning with case studies based on real-life scenarios specific to your firm

The benefits:

- Bring your team together to focus on the importance of collaboration and increase awareness of roles within your organisation
- A tailored and cost-effective alternative to placing delegates on a public course

Why not consult with a trainer today to discuss your training needs, with no commitment to purchase. We would love to hear from you. Contact the [Training Team](#) to arrange a free consultation.

"Organising the event was a smooth and easy process: UK Private Capital's team were quick to suggest and confirm timings and were flexible and accommodating with our special requests. We were able to connect directly with the trainer to discuss our specific requirements and UK Private Capital were on hand throughout the process with helpful suggestions."

Bora Kwon, Level 20



Get in touch

For further information about UK Private Capital Learning & Development, please contact:



Natalie Whiley
Head of Learning & Development,
Industry Development

✉ nwhiley@ukprivatecapital.co.uk



Marcel Nystrom
Commercial Manager,
Industry Development

✉ mnystrom@ukprivatecapital.co.uk

Learn more about UK Private Capital Learning & Development on our [website](#). View all upcoming classroom course on our online [calendar](#).

UK Private Capital

(Formerly the British Private Equity and
Venture Capital Association - BVCA)

4th Floor, 48 Chancery Lane, London WC2A 1JF
+44 (0)20 7492 0400 | info@ukprivatecapital.co.uk
www.ukprivatecapital.co.uk

Find us on

